Sensitization on kasneb Computer Based Examination.

ICT Support

November 2022

TRAINER: UNES

Introduction



- COMPUTER BASED EXAMINATION

(CBE)



CBE is an examination which is done online from a computer instead of the usual paper and pen.

kasneb CBE

- **KASNEB Computer Based Exam (CBE) system facilitates doing exams online**
  - **Browsers, Google Chrome, Mozilla firefox, opera mini, Microsoft Edge (Internet Explorer)**
- **All exams will be done online through kasneb CBE portal**
  - **https://cbetraining.kasneb.or.ke/**
- **Students doing exams must have login details to be able to access the kasneb CBE portal The login username and password is similar to that of e-Kasneb web page.**
  - **(https://online.kasneb.or.ke/)**

Resources required

- **Laptop, Computer, Smartphone**
  - **Browser, word processor**
- **Internet Connection**
- **Basic ICT Skills**
- **Username and Password for e-kasneb portal**

kasneb

Login to your Account

Email Address

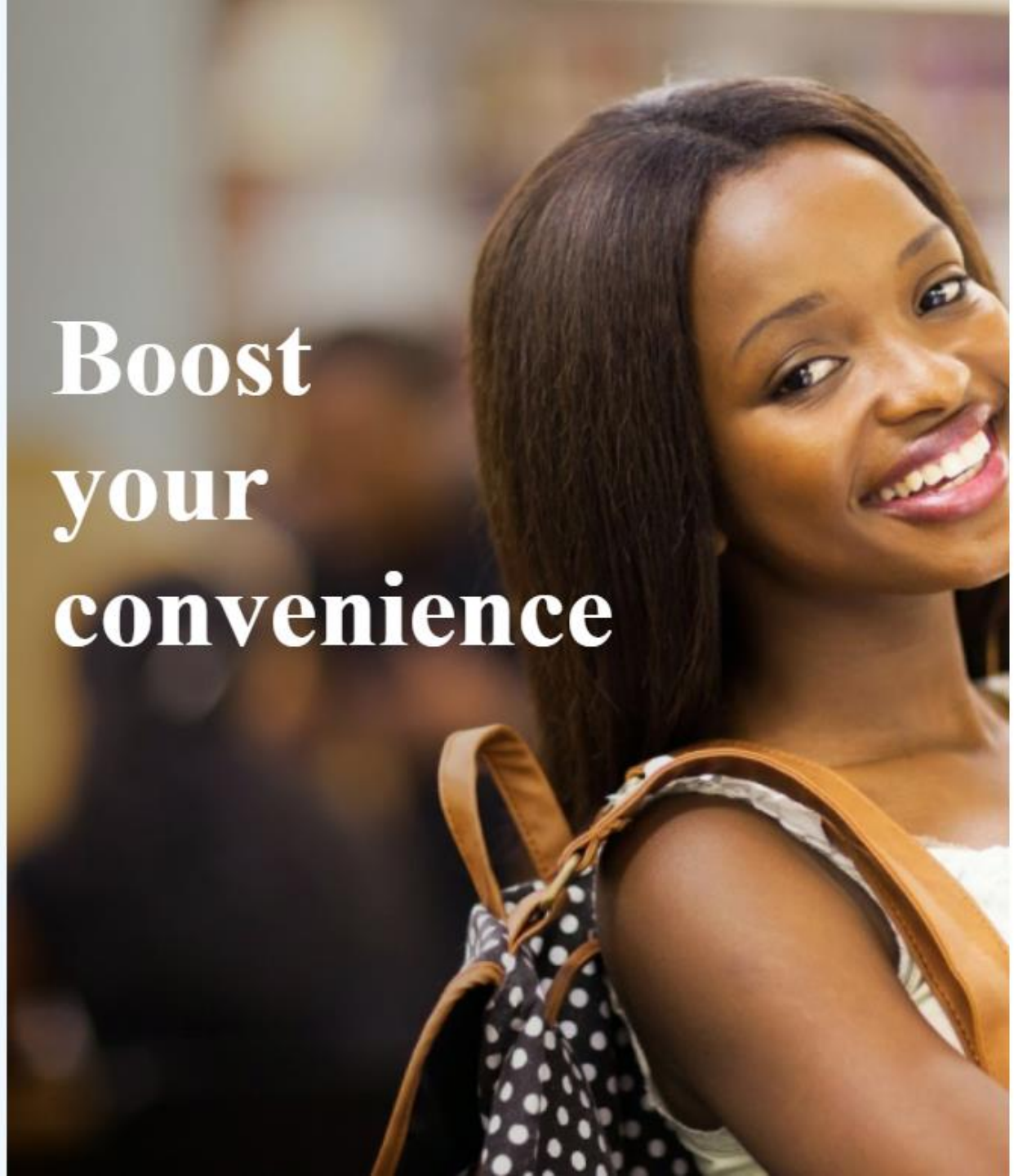
Account Password

Login

Remember Me

Forgot Password ?

Don't have an account? Signup Now

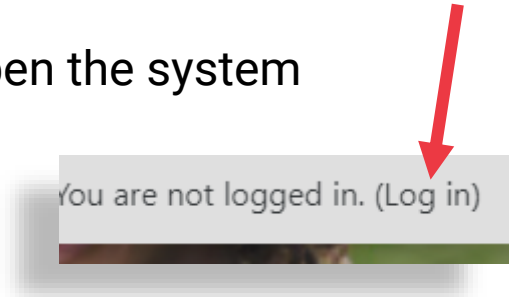


Training

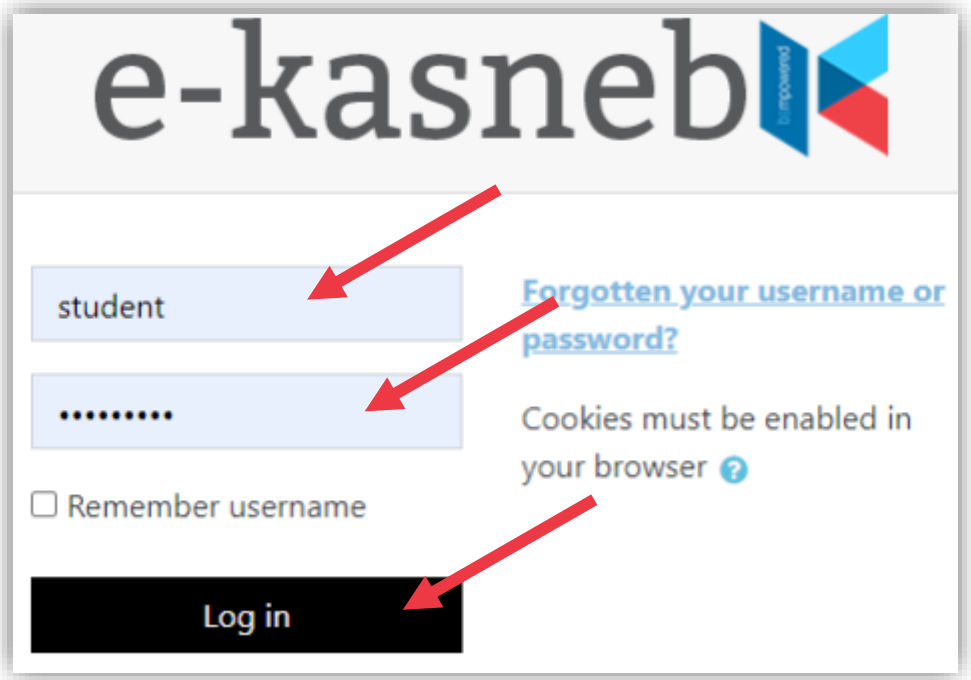
- Online training through communication tools such as Zoom and Google meet
- Recorded training videos and manuals
- Training Manuals
- Presentation/Hands on Practical on the kasneb CBE training portal
- Follow up support on cbesupport@kasneb.or.ke

How to Login

1. Open any browser, go to URL and type https://cbetraining.kasneb.or.ke
2. Press **Enter** to open the system
3. Click **Log in** link



4. Enter **username** and **password** provided to you
5. Click **Log in** button to open Exam home page



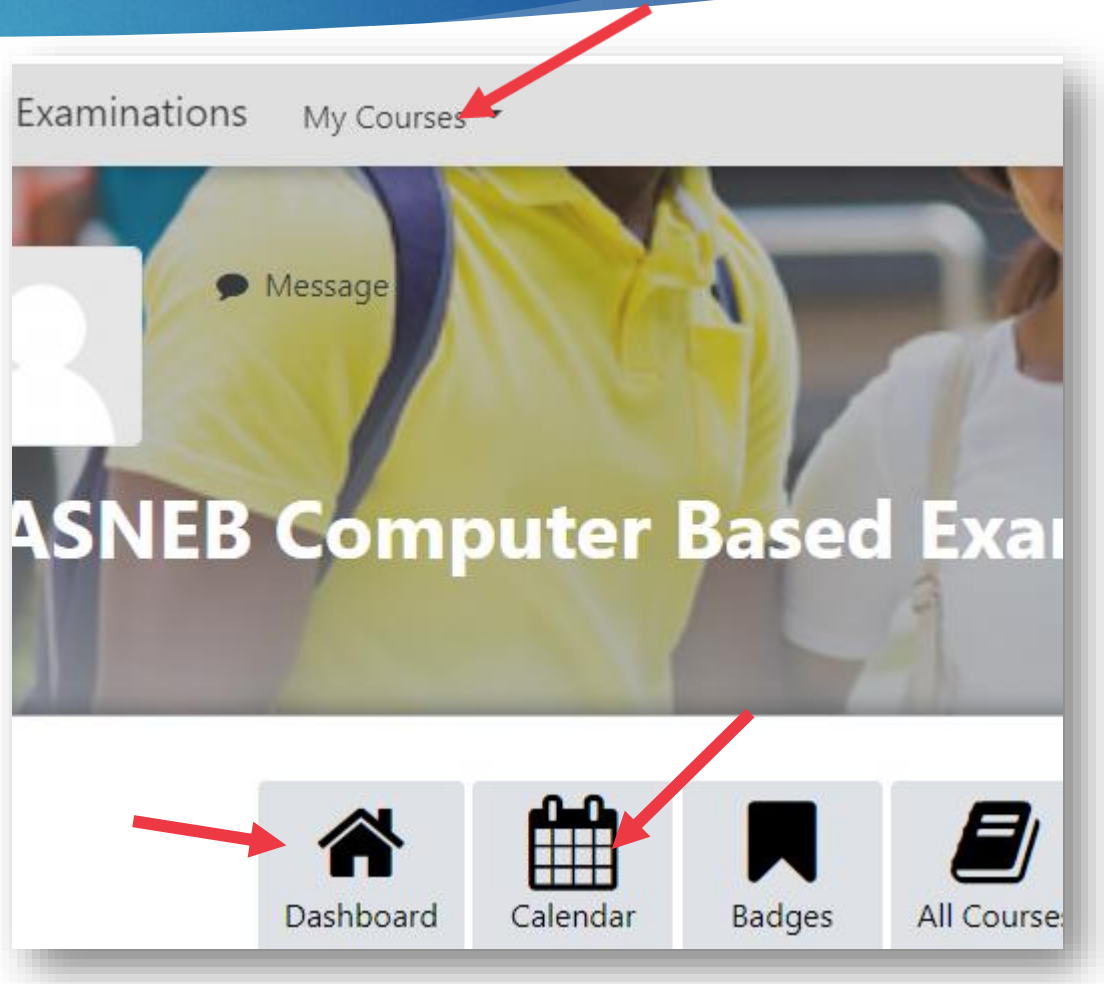
Menu Navigation

The menu items are easy to navigate as shown:

My Courses: This is where you find all the Exams you have registered for.

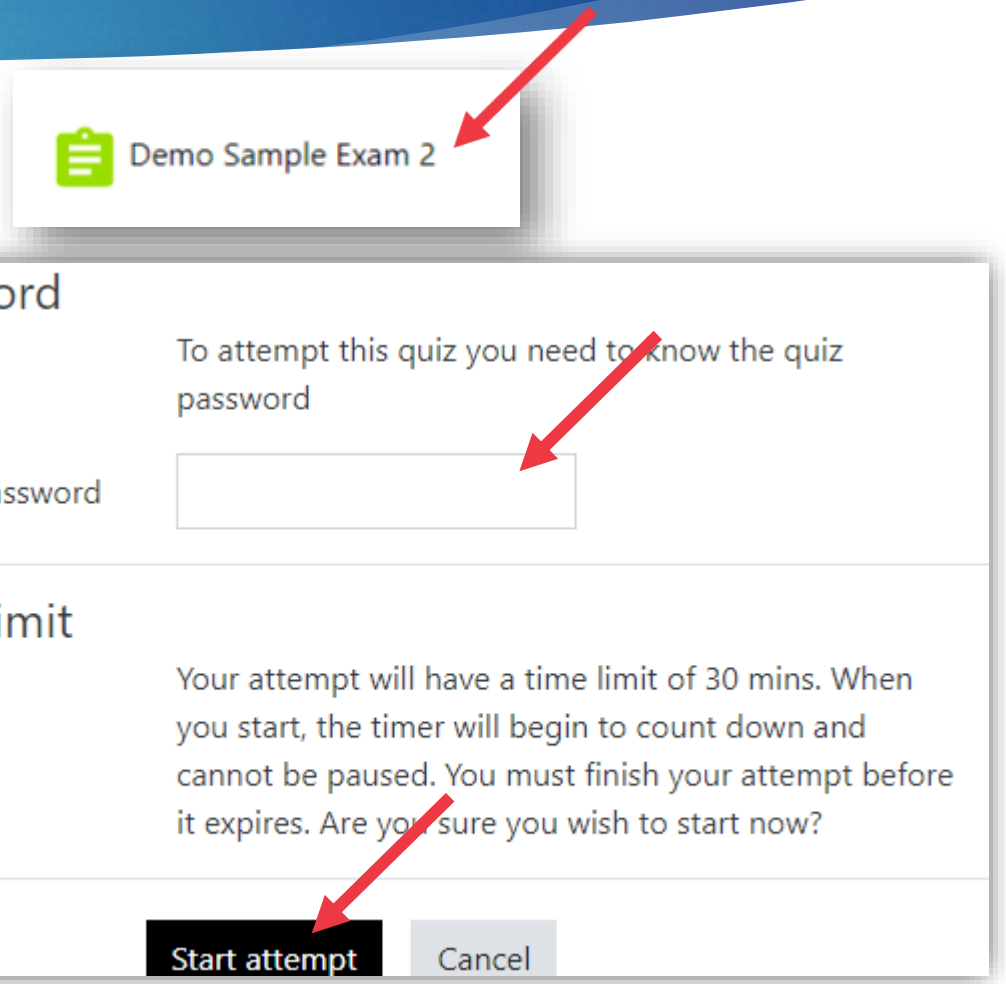
Dashboard: This is where you find a list of all Exams you are undertaking and their progress

Calendar: This is where you find all Exams you have registered for and the dates when to sit for the exams.



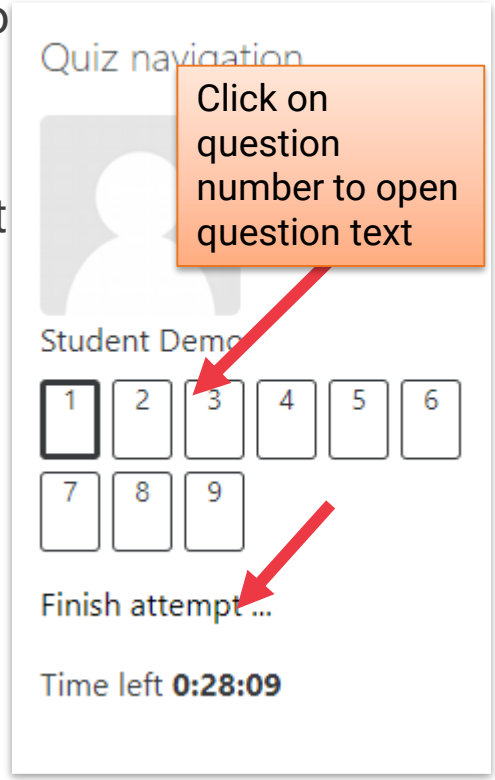
How to Accessing Exam

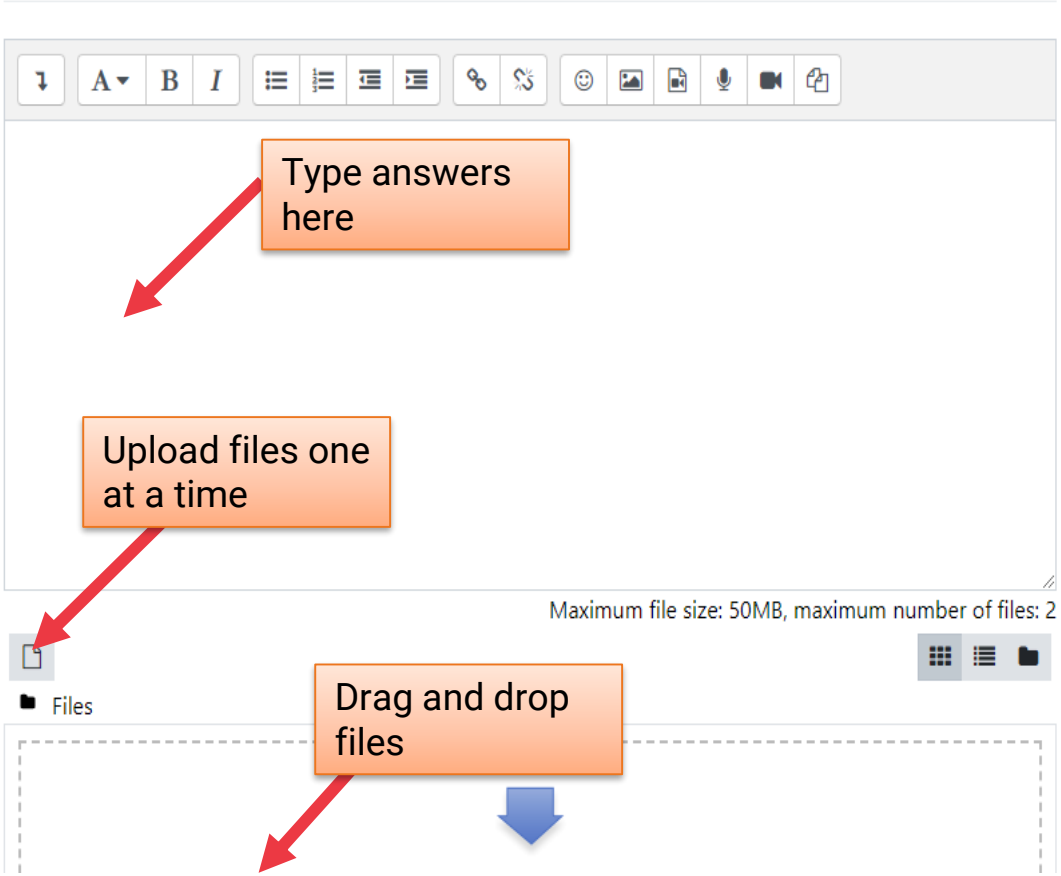
- Go to My courses and click on the Exam you want to access
- Click on the **exam link** to open the exam home page.
- Read all the instructions given and Click **Attempt Quiz now** Button.
- Enter the password given by the invigilator and click on **Start attempt** button.



How to answer and update examination questions

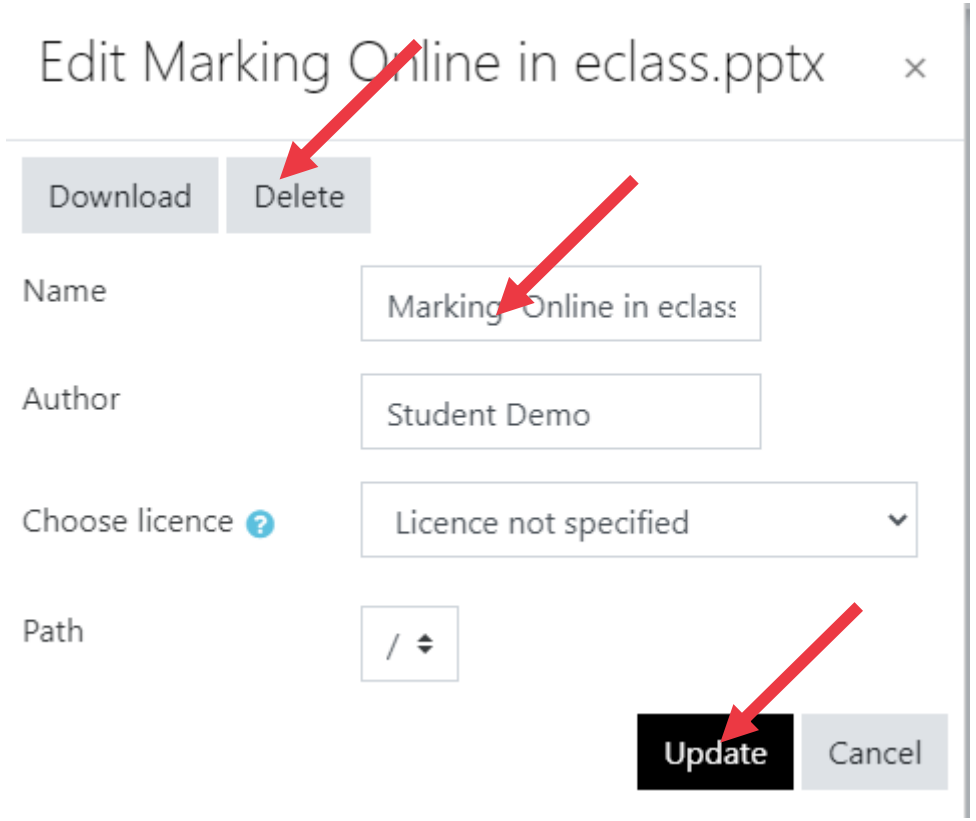
- Use Quiz navigation on the right to choose the question you want to answer.
- For MCQs questions click or select the correct answer/s
- For essay Question type or upload your answers on the space provided. (take note of the instructions provided)
- To save answers click Next page or use Quiz navigation to click a different question





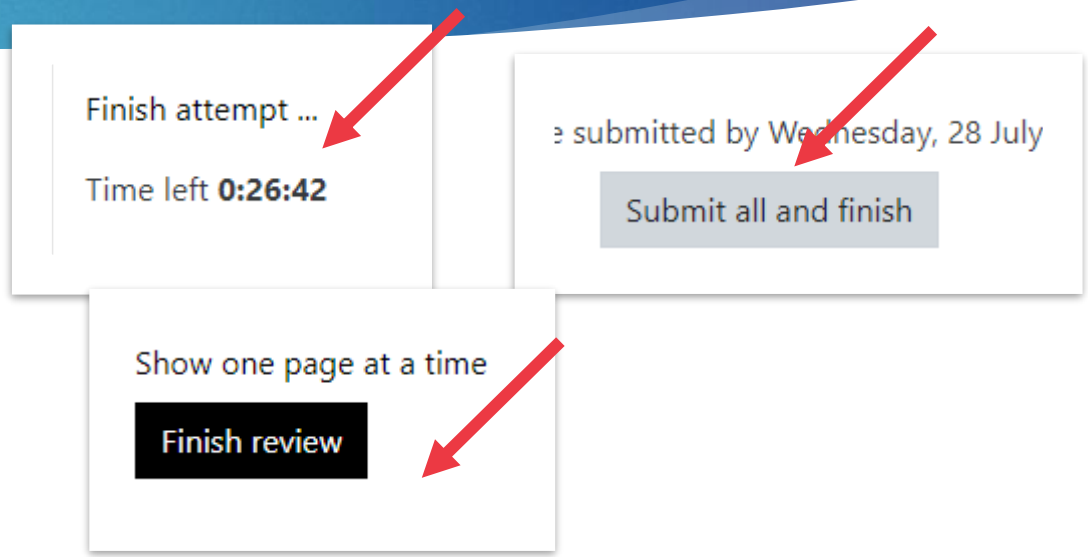
How to edit already attempted questions

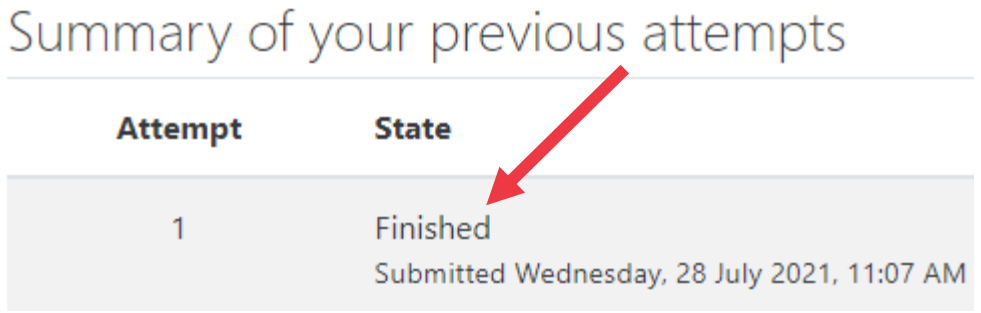
- To edit already attempted questions click on the question number you want to make changes;
  - For MCQs and marching select/click the new correct answers
  - For essay delete text and type again
  - For documents, click on the document and on the pop-up that appears click delete and upload another one or rename the document or click update to make changes



How to Submit and Review Exam

- Click **Finish attempt** under quiz navigation or at the bottom of the last question
- Confirm all question answers are saved and then click Submit all and finish and click confirm
- On the page that appears Scroll Down and Click Finish Review or use the navigation block to click Finish review link
- The system takes you back to exam homepage, ensure the status show finished before leaving Exam room





Summary

- The students should now be able to;
  - Login
  - Open exam
  - Answer questions
  - Edit answers
  - Submit exam
  - Review submitted exam


Thank
You